



NJLA Executive Board Meeting Minutes
December 19, 2017
Somerset County Library
Mary Jacobs Branch Library
6:30 pm-8:30 pm

6:43pm We Have a Quorum!

Call to Order: Leah Wagner called the meeting to order at 6:46pm.

Introductions/Roll Call – Kate Russo, Secretary

Present: Chris Carbone, Leah Wagner, Kate Russo, Cynthia Lambert, Amy Babcock-Landry, Emily Moore, Chelsea Woods-Turner, Lynn Schott, Darby Malvey, Melissa Brisbin

Attended online:
Nancy Weiner, Philip Berg, Jen Schureman

Staff: Patricia Tumulty, NJLA

Absent: Michael Maziekien, Jayne Beline, Adele Puccio, Kate Jagers

Adoption of the Agenda: Leah made a motion, and Chris requested an addition executive meeting in closed session for the annual evaluation of the office manager.

Leah made a motion, seconded by Cynthia: all in favor

Adoption of the Minutes:

Leah made motion to adopt, seconded by Cynthia; all in favor with 1 abstention

Reports from within NJLA

Cynthia's Treasurer's Report

A bill list was put out for approval. Chelsea asked what might be included in miscellaneous receipts. Pat explained that they are for the credit card and include gas, parking, etc. Additionally, there was also quite a large amount used for Facebook in support of the library bond. Cynthia explained that the itemized list could be made available for review at any time. Cynthia made a motion to approve, seconded by Adele; all in favor.

Report from Pat Tumulty

Pat mentioned that tonight there would not be a president's report in Michael's absence. The Construction Bond Act was signed by Governor Christie. A copy of it will be framed in the NJLA Office. We are very happy that the bill went through and we are watching the Johnson Bill.

Pat believes we will have gender neutral bathrooms at Harrah's for NJLA 2018. It is being worked out now, and should be resolved by the next Conference Committee Meeting on January 9th. Kate Jagers reached out to the Jen to ensure this was taken care of.

We would like to become institutional members of Alliance for Action, the NJBIA and the Chamber of Commerce. Their support was instrumental in our success. Chris made a motion to join them and become official members to maintain our relationships, Cynthia seconded; all in favor.

Report from Jayne Beline ALA

Report was emailed to the board

Net Neutrality: ALA urges everyone to contact their congressmen and senators.

New 'Jumanji: Welcome to the Jungle' PSAs are being offered by ALA and Sony pictures through 2/28.

The Young Adult Library Services Association (YALSA), selected five books as finalists for the 2018 Excellence in Nonfiction for Young Adults Award to be presented at the Youth Media Awards in Denver on February 12th. This is being held during the American Library Association's Midwinter Meeting.

2018 Teen Tech Week™ site now live

New Business

Public Policy Update: All the bills go away on January 9, 2018. Bills that did not get sponsored will be reintroduced with new numbers.

Leah extended her congratulations to the Public Policy Committee. They were quite amazing and it was quite a year! Leah continues her work on NJLA's Strategic Plan. A complete committee list, including a scholarship student will be ready for their 1st meeting on January 26th at 10am Monroe Public Library. Darby asked if school librarians will be included. Focus Groups will be held with them at different times in different parts of state or online. Leah believed that these findings would dovetail nicely when we work with our diversity consultant. The plan is to build a potential resource list to bring to the Strategic Planning Task Force. Then we will find a way to gather feedback, have a general policy audit, open up to suggestions, and offers for help. Leah would like to thank Amy Babcock Landry for putting this together.

The board then discussed hiring an auditor. Cynthia shared that we hired an accounting firm to ensure our books were in proper order. Going forward we wanted a firm that can audit QuikBooks, and was not tied to the April 15th tax deadline like public accountants. Kathy Schalk-Greene from LibraryLinkNJ was happy with the firm used for the BCCLS audit. The board was pleased to have a firm that would know our industry.

Cynthia made a motion to hire this firm, Jen seconded the motion; all in favor.

Report from State Library

Report was emailed to the board

DPLA: Mary is on the Executive Committee and Organizational Structure Task Force which is working towards developing a DPLA application in early 2018.

State Library Information Center: Regina Fitzpatrick has created an initial Finding Aid and Box List for use with the Roger McDonough Collection, which is part of the NJSL archives. New Jersey Collections Librarian, Deborah Mercer, uploaded a large number of documents from

the outgoing Christie administration into DSpace in order to capture as much content as possible before the changeover to a new administration.

Talking Book and Braille Center: is currently evaluating 20 remote control units for the Library of Congress's Talking Book Player.

Innovative and Strategic Partnerships: Peggy visited Ocean County Public Libraries Manchester, Plumsted, and Jackson with Director Susan Quinn.

Long Branch Public Library recognized Library Champions found through their Fade to Books initiative. This program placed library books in participating barbershops to promote reading by young boys.

Mary and Peggy attended the MD Tech Connect conference in Rockville, MD. It focused on what stories libraries tell, and ways librarians can enhance the stories being told to their communities.

Lifelong Learning: New Jersey Cultural Alliance for Response and Disaster Preparedness. All 3 (2 part) disaster preparedness training workshops for cultural institutions have been completed as of the end of November. These workshops were funded by a \$6,000 grant from the NEH.

COSLA: Michele continues to participate on the COSLA Continuing Education Connector Steering Committee online meetings.

Flow Circus Workshop, January 12, 2018 - Registration Open. A free skill-training workshop by Flow Circus sponsored by the State Library for public librarians who work with teens is scheduled for Friday, January 12, 2018 from 10 am – 4:30 pm at the Piscataway Public Library

No report from Rutgers

No report from NJSAL

Cynthia commended Melissa Lena's great job. In addition to learning her job, she automated just about everything at the NJLA offices.

Chris put a motion on the table that the NJLA Executive Director should be able to take a performance review to the committee by early June, so that the Executive Board can vote on it at the June meeting when we are establishing our budget.

Chris made the motion, seconded by Cynthia; all in favor.

Action Plan for the Next Meeting: TBA

Call for the Good of the Order

Congratulations to Cynthia on her new job!

Congratulations to Darby who is expecting!

Adjournment

Leah made a motion to adjourn at 8:12pm, Lynn seconded; all in favor.

(Minutes approved with corrections 1/16/18. Kate Russo)